



# PUEBLO WEST METROPOLITAN DISTRICT

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**REGULAR BOARD MEETING  
729 E. GOLD DRIVE  
TUESDAY, FEBRUARY 11, 2020 – 6:00 P.M.**

**MINUTES**

The Board of Directors of The Pueblo West Metropolitan District met at 729 E. Gold Drive, Pueblo West, Colorado, on February 11, 2020 at the hour of 6:00 P.M. President Proal called the Regular Meeting to order.

- A. CALL TO ORDER**, President Doug Proal
- B. INVOCATION**, Ron McPheeters, Amazing Grace Fellowship
- C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

President Proal called the roll: Director Mike French, Director Judy Leonard, Director Terry Zupan, and President Doug Proal were present. Director Smith was absent and excused.

Also present was Nina Vetter, District Manager; Harley Gifford, General Counsel; Brandi Blankenship, Administrative Assistant; Sabrina Cotta, Administrative and Internal Services; Jim Blasing, Utilities Director; Roni Kimbrel, Finance Director; Carol Cosby, Parks and Recreation Director; Sara Vaas, Director of Community and Neighborhood Development; Tyler Purvis, Economic Development Specialist; and 10 audience members.

**E. APPROVAL OF AGENDA**

President Proal motioned for the approval of the agenda. Motion was moved by Director Zupan and seconded by Director French. Motion passed 4-0.

**F. CITIZEN'S COMMENTS**

Gordon Carleton, 1172 West Desert Sage, voiced his concern to the Board regarding Tract 317 – Open Space.

Donna Karnes, 37 South Kewanna Drive, voiced her concern to the Board regarding Tract 317 – Open Space.

**G. APPROVAL OF CONSENT AGENDA**

President Proal motioned for the approval of the Consent Agenda; it was moved by Director Zupan and seconded by Director Leonard. Motion carried 4-0.

- 1. District Manager Report**
- 2. Finance Reporting**
- 3. Approval of Minutes for January 14 and January 28, 2020**

**H. BUSINESS**

**1. River Pump Station Manifold Update**

**Presented by: Stanek Constructors, Inc. – Kyle Leonard, Dustin Foss and Michael Katalinich**

Stanek Constructors provided the Board with a presentation showing the main project components along with a 3D rendering highlighting exactly where location of pipe and pumps would be replaced inside the station. The replacement of the 24' steel discharge manifold connecting Pumps #1 and #2 to the asbestos concrete pipe that connects to the Districts Water Treatment Plant, along with replacements of existing pumps with larger models will provide an increase capacity. With the installation of a surge anticipation-relief valve and the existing flow meter, this will maximize water flow and pressure, also setting up future additional pumping capacity with upgraded horse power from 150 to 350. The cost of this repair and upgrade should not exceed \$1,301,755.40.

**2. RESOLUTION 2020-015 A RESOLUTION AWARDING THE RIVER PUMP STATION IMPROVEMENTS PROJECT TO STANKE CONSTRUCTORS, INC. Presented by: Jim Blasing, Utilities Director**

Director Zupan motioned for the approval of the resolution, seconded by Director French. Ayes: French, Leonard, Proal, Zupan. Nays: none. Abstained: none. Motion carried 4-0.

**3. RESOLUTION 2020-016 A RESOLUTION TO EXECUTE AND SUBMIT PUEBLO COUNTY'S CONSERVATION TRUST FUND FUNDING ASSISTANCE AGREEMENT Presented by: Carol Cosby, Parks and Recreation Director**

Director French motioned for the approval of the resolution, seconded by Director Zupan. Ayes: French, Leonard, Proal, Zupan. Nays: none. Abstained: none. Motion carried 4-0

**4. COMMUNITY OUTREACH REPORT – Presented by Sara Vaas, Director of Community and Neighborhood Development**

Ms. Vaas informed the Board that the Resident Community Roundtable event had 20 residents of Pueblo West participate. Items discussed were streets and roads, tax monies spent, Board and Pueblo West Metro District

accessibility, and COA violations. Ms. Vaas stated that they are working on best communications practice with residents and getting feedback on preference. All items will be delved into further as more meetings are held. Pueblo West Metro District is active on Facebook, Twitter, Instagram and the District Website. More community outreach events are in the process of being planned with follow up surveys being handed out to residents. President Proal stated he would like to attend one of the upcoming events so he can address resident's questions/concerns and requested Sara plan that outing.

**5. CIVIC BUILDING UPDATE-Presented by Nina Vetter, District Manager**

Ms. Vetter informed the Board that SEH will be present at the Special Board Meeting scheduled for February 14, 2020 to give a presentation on the next steps in the Architecture design and concept for the new Civic Building. The location of the new Civic Building is planned for Spaulding and Purcell. Ms. Vetter stressed that transparency and communication continues to be her goal as this process moves along.

**6. RESOLUTION 2020-017 A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR THE DISTRICT'S MAY 5, 2020 ELECTION-Presented by Harley G. Gifford, General Counsel**

Director Zupan motioned for the approval of the resolution, seconded by Director Leonard. Ayes: French, Leonard, Proal, Zupan. Nays: none. Abstained: none. Motion carried 4-0

**7. ELECTRIC UTILITY COMMISSION UPDATE-Presented by Nina Vetter, District Manager**

Ms. Vetter advised the Board that the City of Pueblo Council voted unanimously to approve a ballot question asking Pueblo residents if they would like to leave the city's electricity provider and move to public electric utility. The ballot question will appear on a special election being held May 5, 2020. If approved by City of Pueblo voters, the ballot item would terminate City of Pueblo franchise agreement with Black Hills and amend the city's charter. Ms. Vetter sits on the Electric Utility Commission as a representative for Pueblo West Metropolitan District and will continue to advise the Board of ongoing developments.

**I. DIRECTOR'S COMMENTS AND COMMITTEE REPORTS**

None

**J. ANNOUNCEMENTS AND EVENTS**

1. **Community Roundtable**  
**Monday, March 2, 2020 from 5:30 pm to 7:00 pm**  
**Held at River Grace Church – 88 Masters Drive, Pueblo West**
2. **Civic Building Kickoff Special Meeting, February 14, 2020**  
**8:00 AM at Fire Station #3**
3. **Regular Board Meeting**  
**Tuesday, February 25, 2020 at 6:00 PM – Fire Station #3**
4. **Committee of Architecture Meeting**  
**Thursday, February 13 and 27, 2020 at 5:30 PM – Fire Station #3**
5. **In observance of Presidents Day, District Offices will be closed**  
**Monday, February 17, 2020**
6. **Board Retreat**  
**Thursday, February 20, 2020 at 8:00 am – Fire Station #3**
7. **Deadline to submit a Self-Nomination and Acceptance Form**  
**Friday, February 28, 2020**

**K. EXECUTIVE SESSION**

Director Zupan motioned to move into executive session, then cited item as indicated below. The motion was seconded by Director French. Motion unanimously passed.

1. **§24-6-402(4)(e), C.R.S., DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS; LEASE OF DISTRICT OWNED PROPERTY**
2. **§24-6-402(4)(e), C.R.S., DETERMINING POSITIONS RELATIVE TO MATTERS THAT MAY BE SUBJECT TO NEGOTIATIONS, DEVELOPING STRATEGY FOR NEGOTIATIONS, AND INSTRUCTING NEGOTIATORS; SALE OF DISTRICT OWNED PROPERTY**

**L. ADJOURN**

There being no further business to come before the Board, President Proal adjourned the meeting. The next regular meeting is scheduled for February 25, 2020 at the hour of 6:00 P.M., presently set for the meeting room of the Board of Directors, 729 E. Gold Drive, Pueblo West, Colorado.

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**Secretary**

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Approved 03/10/2020