



Office Item # _____

**Pueblo West
COLORADO
Background Paper for Proposed
Resolution**

BOARD MEETING DATE: January 22, 2019

TO: Board President and Members of the Board

CC: Nina Vetter District Manager

FROM: Bradley A Curtis, PE - Public Works Director

SUBJECT: 2019 Year 2 Contract Renewal for Janitorial Services with Carnation Building Services

SUMMARY

The District had utilized Carnation Building Services in late 2018 for an ongoing janitorial services throughout the District Facilities. This is after terminating the prior company earlier in the year and then having an interim company.

PREVIOUS BOARD ACTION:

In October 2018, the Board approved the Contract with Carnation Building Services including an option for multiyear appropriation on an annual basis for up to 3 years, ending December 31, 2020, by the District by a written notice to Consultant after approval by the PWMD Board of Directors.

FINANCIAL IMPLICATIONS:

\$4,034.00 per month was approved, allocated and budgeted for the various Divisions/Departments Operational & Maintenance – Janitorial for this proposed contract extension.

ALTERNATIVES:

Not award the services extension and/or revise and rebid.

RECOMMENDATION:

Staff recommends extending the existing contract with Carnation Building Services for the professional services for janitorial professional services for year 2 of a 3 year renewal contract.